**Expression of Interest Form: Step Up Step Down**

Please add your responses to the boxes shaded in grey.

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| **Local Authority information** |  |
| Name of Local Authority |  |
|  | Contact name | Email address |
| Director of Local Authority |  |  |
| Head of Children’s Services  |  |  |
| Principal Officer / Service Manager |  |  |
| Fostering Team Manager |  |  |
| Primary Contact name for this application |  |  |
| Primary Contact role |  |

**Section A: Getting to know you**

The questions below will help us get to know your local authority. At this stage, we are looking for a brief overview and not an in-depth analysis. Answers in a bullet point format are acceptable.

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| Please outline your current service provision for edge of care or preventative services for children and families and what impact this currently has. Please let us know about any specific eligibility requirements connected to accessing these services. |
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| Please outline the current models of care or practice approaches within your fostering service.  |
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| Please give details of your current placement referral and matching process. |
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| Tell us why your local authority is motivated to pilot this programme? What difference do you hope SUSD will make? |
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| Please outline any enablers or barriers that exist for implementing Step Up Step Down in your service.  |
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**Additional documents**

To complete this section, please include copies or links for the following documents when your return your completed form to The Fostering Network.

* Current Children’s Services organisational structure
* Latest CIW Report
* Fostering Annual Report
* Statement of Purpose for Fostering Service
* Data (please use spreadsheet provided as part of this pack)

**Section B: Getting ready for Step Up Step Down**

In this section we are going to ask you to think through the practical elements of delivering Step Up Step Down within your service.

**Your Step Up Step Down team**

Implementing Step Up Step Down is a whole service commitment. However, there are several project roles that are vital to identify.

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| Who will be the **Strategic Lead** e.g.,Service Manager, Principal Officer, Head of Service,Assistant Director), tasked with overseeing the implementation of Step Up Step Down within the authority. |
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| Who will be the **Fostering Service Lead** (Team leader, assistant team leader, senior Social Worker), tasked with leading SUSD in the fostering service? This role will supervise the SUSD Supervising Social Worker |
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| Are you able to identify a full time **Supervising Social Worker** to act as SUSD Social Worker? This role will oversee the fostering families identified for the pilot and work closely with the direct delivery of the whole programme. |
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| Do you have the workforce capacity to identify 4 **Family Support Foster Carers**? These foster carers should be experienced, fully assessed and able to have a top-up assessment for SUSD if required.  |
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| Are you able to commit to forming a **steering group** for SUSD?  |
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| Is there anything else you would like to tell us at this stage? |
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